Cooperating Teacher - Getting Started

Create an account on the Field Service Portal by following these five simple steps.

**Step 1 - Choose Role**

From the homepage, click on the blue Cooperating Teacher icon.
UNM’s Teacher Education Department consists of seven specialized programs designed to prepare future educators for careers in Art Education, Early Childhood & Multicultural Education, Elementary Education, Health Education, Physical Education, Secondary Education, and Special Education. Students in the Art Education, Dual License Special Education, Health Education, and Physical Education programs seek field experience in elementary and secondary education classrooms. Early Childhood students focus on educating children from birth to 3rd grade. Undergraduate and graduate students enrolled in the Elementary Education programs seek field experience in elementary and middle schools. Secondary Education students are interested in working in middle and high schools.
Step 3 - Go to Registration Form

On the subsequent page, press the Register as a Cooperating Teacher button.

Step 4 - Complete the Registration Form

Answer Registration Form questions.
Step 5 - Submit Registration Form

Carefully read the Registration Agreement, checkmark the Agreement box, and press the Submit button.

UNM's Field Services Center will contact your principal to request approval for your participation. If approved, your registration will be entered into a pool of Cooperating Teacher candidates to be matched to Student Teachers seeking placements for the next semester. If we identify a suitable Student Teacher for your classroom, we will give that student your school's contact information in order to arrange interviews with you and your principal.